

# INTERNATIONAL J/24 CLASS ASSOCIATION CONSTITUTION

*Revised August, 2006*

## 1 OBJECT

- 1.1 The International J/24 Class Association shall be known and referred to as the IJCA
- 1.2 The IJCA shall encourage, promote and develop expansion of the International J/24 Class of sailboat throughout the world.
- 1.3 The IJCA shall have sole authority worldwide for the conduct and management of the International J/24 Class. The IJCA Constitution, the By-laws and other regulations are binding on all members, and all registered J/24s shall conform to Class Rules and any limitations imposed by the IJCA and ISAF.
- 1.4 The IJCA shall coordinate and manage the affairs and rules of the International J/24 Class, provide a structure of management, develop a forum for the exchange of information among J/24 owners and sailors and shall cooperate with the International Sailing Federation (ISAF), National Authorities, J Boats Inc., the Copyright Holder and ISAF Holdings, Ltd.
- 1.5 The IJCA shall maintain the one-design characteristics of the International J/24 Class sailboat.

## 2 Other Terms and Definitions

- 2.1 The World Council shall mean the governing body of the IJCA. The composition of the World Council is defined in paragraph 8.1 of the Constitution.
- 2.2 NJCA shall mean the National J/24 Class Association organized inside individual countries that is officially recognized by the IJCA and the country's National Authority as recognized by the ISAF. A NJCA may be divided into additional territorial units known as districts and/or fleets.
- 2.3 NA shall mean the National Authority recognized by the ISAF to control and organize the sport of sailing on a national basis in any country.
- 2.4 A District shall be a territorial unit comprised of three or more Fleets and of independent boat owners within a specific geographic region. Designation of Districts shall be the responsibility of the NJCA. Each District shall, by vote of Fleet Captains within the District, elect officers. A District shall elect its own officers one of whom shall represent that district in the NJCA.
- 2.5 A Fleet shall mean a local territorial unit in a country that is self-governed in matters not conflicting with this constitution and recognized by the NJCA of that country upon application by three or more J/24 Owners not within the established territory of an existing Fleet. A Fleet shall elect its own officers.
- 2.6 The Class shall mean the International **One Design Class**, recognized by ISAF as the boats designed by Rodney Johnstone and constructed in accordance with the building specifications and known under the name of International J/24.
- 2.7 The Class Rules shall mean the rules relating to measurement, equipment, racing condition of a J/24 and the practices of its crew, annexed and incorporated as Appendix A of this Constitution
- 2.8 The Building Specifications shall mean the manufacturing processes, techniques, hardware, and materials used in the construction of the J/24 as published by J Boats, Inc.
- 2.9 The Measurement Certificate shall mean the official certificate issued by the IJCA in accordance with Class Rule 1.3, and shall include Parts A, B, C and D.
- 2.9.1 The Measurement Form shall mean the blank form used by owners and measurers in submitting measurements to the IJCA Class Office.
- 2.10 The Executive Committee shall mean the body of elected individuals within the IJCA that is responsible for the day to day running of the IJCA, whose makeup is defined in paragraph 9.1. and whose duties are set out in the By-Laws.
- 2.11 The term "member" in the constitution shall mean member(s) as defined in Section 4.

- 2.12 The term "World Council Member" shall mean a member appointed by a NJCA to represent it at World Council meetings.
- 2.13 The Transom Number shall mean the Licensed Builder's identifying code letters and the Hull Number assigned by J Boats, Inc. on a consecutive worldwide basis.
- 2.14 The ISAF plaque number shall mean the numbers assigned to a boat by ISAF if different from those allocated by J Boats Inc. They may be placed on an ISAF plaque and may be affixed to main bulkhead
- 2.15 A boat's Sail Number shall be her hull number as assigned by JBoats, Inc. unless otherwise prescribed by the owner's national authority in accordance with Class Rule 2.5.2..
- 2.16 The IJCA Class Register shall mean the register of J/24 boats and their owners, full members, associate and sponsoring members. The register is to be kept as provided in paragraph 9.4.2 of the constitution.
- 2.17 The Copyright Holder shall mean J Boats, Inc whose headquarters shall be determined from time to time.
- 2.18 Licensed Builder shall mean a person or corporation holding a valid license issued by the Copyright Holder to build the International J/24.

### **3 OFFICES**

- 3.1 The Principal Office of the IJCA shall be the address of its statutory agent for service of process
- 3.2 The World Headquarters of the IJCA shall be located at the address determined from time to time by the Executive Committee.
- 3.3 Other Offices locations may also be established from time to time by the Executive Committee.

### **4 MEMBERSHIP**

- 4.1 The following types of membership shall be recognized:
  - 4.1.1 Active NJCA members are NJCA's that have paid the prescribed annual subscription.
  - 4.1.2 Full members are boat owners and/or sailors who have paid the prescribed annual subscription to their NJCA.
  - 4.1.3 Associate Members are boat owners, sailors or fleets in countries without NJCAs' who have paid the prescribed annual subscription. Associate Members shall be entitled to attend and speak at any open Meeting, but may not vote nor are they eligible to hold office.
  - 4.1.4 Sponsoring members are those individuals, companies, and corporations who provide products and/or services to the IJCA or its members. Sponsoring members may not vote nor are they eligible to hold office. The Executive Committee shall have the authority to grant this category of membership.

### **5 ANNUAL SUBSCRIPTIONS AND FEES**

- 5.1 The IJCA shall be financed by annual subscriptions from the NJCAs, paid according to their number of full members, by annual subscription from associate members and by collecting other fees from sponsoring members and other sources. The subscription rate shall be determined from time to time by the Executive Committee. All Active Members must register annually. All subscriptions and fees shall be made payable to the IJCA.
- 5.2 Subscriptions and fees shall cover the calendar year commencing on January 1, and ending on December 31.

### **6 SUSPENSION, EXPULSION**

- 6.1 The Executive Committee shall have the authority to suspend any NJCA, Full Member, Associate or Sponsoring Member as defined in Section 4 of the IJCA Constitution, for the following reasons; non-payment of dues, willful disregard of the rulings or directives of the IJCA after due notice, bringing the sport of sailing into disrepute, intentional and/or gross violation of the IJCA Class Rules and or the Racing Rules of Sailing. The term of suspension may not exceed one year unless the suspension is extended by the World Council in the succeeding year. A member's suspension may

be ended if the issue is brought before a meeting of the World Council and a majority of votes cast favor re-instatement of the member or through appeal to the Executive Committee provided such suspension has not been extended by the World Council.

- 6.2 A member may be expelled only if the issue of their expulsion is brought before an Annual Meeting of the World Council and three-fourths of the votes cast are in favor of expulsion. Terms of the expulsion shall be set by the World Council.

## **7 MANAGEMENT OF THE IJCA**

- 7.1 The day-to-day affairs of the IJCA shall be managed by the Executive Director of the IJCA as prescribed by the Executive Committee.

## **8 WORLD COUNCIL**

- 8.1 The World Council shall consist of one (1) member appointed by each NJCA, the Copyright Holder or (1) member appointed by the Copyright Holder, the Designer or one (1) member appointed by the Designer and the Councilors of Honor.

- 8.1.1 Councilors of Honor shall be appointed by the World Council in recognition of service to the class association. Their role is advisory to the World Council and is non-voting.

- 8.2 The voting rights of each World Council Member as prescribed in sections 8.2.2 and 8.2.3 shall remain in effect only if that member and the NJCA they represent are current with the Annual Subscriptions and Fees identified in Section 5.

- 8.2.1 The Copyright Holder and Designer or their appointees shall have one vote each.

- 8.2.2 Each World Council Member appointed by an NJCA shall have one vote at the World Council Meeting provided the NJCA's Full Members as defined in 4.1.2 are registered in the IJCA class register..

- 8.2.3 Each World Council Member appointed by an NJCA shall have one additional vote at the World Council Meeting for every complete multiple of 250 Full Members as defined in 4.1.2 provided those members are registered with the IJCA Class Register

- 8.3 No World Council Member, as set out in Section 8.1. shall cast more than one fifth of the total number of votes represented at the start of any meeting. For this purpose the number of votes cast by a World Council Member shall include all proxy votes carried in addition to the NJCA vote or votes.

- 8.4 The World Council shall have the power to select any person or entity to assist it whether a member or not, but such member shall have no vote on the Council.

- 8.5 At meetings of the World Council, five members, as described in paragraph 2.12 shall form a quorum. For the purposes of forming a quorum proxies shall not count.

- 8.6 NJCAs may appoint any member of that NJCA to represent it at a World Council meeting.

- 8.7 If an appointed World Council member is unable to attend a World Council meeting, the NJCA may assign a proxy to any other NJCA, that is represented, so that it can vote on its behalf. This proxy must be in writing and received by mail, telex, fax or electronic mail, by the representative and the Executive Director of the IJCA no later than seven (7) days prior to the meeting.

### **8.8 Annual Meeting of the World Council.**

At its annual meeting, the World Council shall:

- 8.8.1 In even years, elect any Full Member, in good standing, of an Active NJCA to act as Chairman of the IJCA for a period of two years. The Chairman shall be the principal officer of the Association, shall serve as the Association's principal liaison to the International Sailing Federation and shall preside at the annual World Council Meeting.

- 8.8.2 In even years, elect any Full Member, in good standing, of an Active NJCA to act as Vice-Chairman for a period of two years who shall perform the duties of the Chairman in his absence from a meeting of the Committee or of the Association, and shall have such powers and responsibilities as the Chairman shall from time to time confer.

- 8.8.3 Appoint a Secretary who shall keep correct minutes of that World Council Meeting.

- 8.8.4 Annually, vote on the slate of members of the Technical Committee as submitted by the Chairman of the Technical Committee. The process of nominating new members shall be specified in the bylaws. Technical Committee members shall be approved individually.
- 8.8.4.1 Annually, vote for approval of the Technical Committee Chairman to be nominated by the ITC. In the event that the World Council does not approve the selection the Technical Committee shall nominate a new individual until approval is obtained.
- 8.8.4.2 The recommended slate of ITC members including the chairman shall be submitted to the Executive Director at least 4 weeks before the meeting for distribution to the World Council and the Executive Committee.
- 8.8.5 In odd years, elect any Full Member, in good standing, of an Active NJCA to act as Finance Chairman for a period of two years. The duties of the Finance Chair are described in the IJCA By-laws
- 8.8.6 Appoint a qualified member or agent who shall review the accounting records and financial statements for accuracy and make recommendations to the Finance Chairman if further action is required.
- 8.8.7 Selecting the location and dates for future World Championships.
- 8.8.8 Select the region for the next The Annual Meeting of the World Council. will be held in a rotation similar to the rotation of the World Championship. The Annual Meeting will be held in the same continental area as the following year's World Championship where possible.

## **8.9 VOTING, MOTIONS AND RESOLUTIONS**

- 8.9.1 Decisions of the World Council shall be taken by a simple majority of votes cast. In the event of a tie the chair shall cast the deciding vote. A two-thirds majority is required to make changes to the IJCA Constitution.
- 8.9.2 Substantive motions that affect the IJCA Constitution (other than amendments thereto) to be voted upon at a Council Meeting must be received by the Executive Director for distribution to the Executive Committee and the World Council at least 4 weeks before the date of the meeting
- 8.9.3 The Executive Committee may, from time to time, enact By-Laws governing the operations of the IJCA and any individuals appointed to perform acts on behalf of the Executive Committee. Any change to the By-Laws will be in effect until the next World Council Meeting.
- 8.9.4 The Executive Committee may, from time to time, enact Regulations governing the conduct of IJCA sanctioned regattas. These Regulations are separate from and do not form part of the IJCA Constitution.
- 8.9.5 Any such By-Laws or Regulations must be submitted to the World Council for approval at the next Annual World Council meeting. Approval shall be by simple majority vote.

## **9 EXECUTIVE COMMITTEE**

- 9.1 The Executive Committee shall consist of the Chairman and Vice Chairman of the Council, the immediate Past Chairman of the World Council, the Chairman of the Technical Committee, the Chairman of the Finance Committee, and three other council members (two of whom shall be elected by the World Council each year, and one of whom shall be the NJCA representative of the country hosting the next World Championship). The immediate Past Chairman is a non-voting member of the Executive Committee.
- 9.2 At meetings of the Executive Committee, three voting members shall form a quorum.
- 9.3 The Executive Committee, by a minimum vote of 5 in support of, may replace an Active Committee Chair in the event that the then elected Chairman is not fulfilling their duties. Any persons appointed shall hold office until the next annual meeting of the World Council.
- 9.4 The Executive Committee may appoint such agents and attorneys with such powers and to perform such acts and duties on behalf of the World Council as the Executive Committee may determine. Any appointment must be approved by the World Council at its next annual meeting.
- 9.5 The Executive Committee shall appoint an Executive Director and shall set terms of compensation and remuneration for the Executive Director. The Executive Director shall report to the IJCA Chairman and Executive Committee.

- 9.5.1 The duties of the Executive Director are to maintain the files and correspondence of the IJCA, to edit and produce publications of the Class, to act as Treasurer of the Class, to maintain the IJCA Class Register as defined in paragraph 2.14, to be responsible for communicating the decisions of the World Council to all Members and other such duties as the Executive Committee may from time to time prescribe.
- 9.5.2 The Executive Director shall not serve as a voting member of the Executive Committee of World Council
- 9.6 The Executive Committee shall have the power to appoint other committees that shall have and may exercise such authority granted by the Executive Committee. These appointments shall be ratified at the next meeting of the World Council
- 9.7 **ACCOUNTS**
- 9.7.1 The Executive Director of the IJCA shall cause accounts to be kept providing full particulars of:
- 9.7.1.1 All amounts of money, assets, liabilities of the IJCA
- 9.7.1.2 All amounts of money received and expended by the IJCA, and a detailed description of such receipts and expenditures.
- 9.7.2 Financial statements, including Balance Sheet and Statements of Operations shall be presented at each Annual Meeting of the World Council.
- 9.7.3 A budget for the coming year shall be presented to the World Council for approval at each annual meeting. The Finance Chairman may amend the budget to meet expenditures as required to run the day-to-day affairs of the IJCA with the approval of the Executive Committee.
- 9.7.4 The fiscal year of the IJCA shall be October 1 through September 30th.
- 10 TECHNICAL COMMITTEE**
- 10.1 The Committee shall include the Designer or his appointee and a minimum of four members, with at least one member from Europe and one member from North America.
- 10.2 The Technical Committee members including the Chairman of the Technical Committee, shall be confirmed by the World Council each year at the annual meeting as prescribed in 8.8.4.
- 10.3 The Technical Committee shall carry out all duties as set out in the IJCA By-Laws'
- 10.4 To ensure understanding between the ISAF and the IJCA on technical matters, open dialog between the Chairman of the Technical Committee and the ISAF shall be maintained.
- 11 PROTECTION OF ONE-DESIGN**
- 11.1 Tight one-design control of the International J/24 Class shall be maintained throughout the world by the IJCA through:
- 11.1.1 Selecting licensed builders in conjunction with the Copyright Holder, and National Authorities.
- 11.1.2 Enlisting the aid of ISAF to arbitrate disputes between Copyright Holder and/ or Licensed Builder and/or IJCA Members involving Class Rules, Building Specifications or Measurements.
- 11.1.3 Retaining the authority to make changes that might affect current or future yacht performance within the IJCA. Such factors are later outlined as "Speed Producing Factors
- 11.1.4 Changing Class Rules annually, except in cases of emergency.
- 12 MEASUREMENT CERTIFICATES**
- 12.1 No boat shall be entered in the IJCA Class Register as a J/24 unless the boat is produced by a licensed builder in accordance with Class Rules and certified by the licensed builder in PART C of the Measurement Form.
- 12.2 A Measurement Certificate may be obtained as described in Appendix E.
- 12.3 The IJCA shall keep a record of all measured J/24s worldwide and each NJCA shall maintain a record of measured J/24s in their country.

- 12.4 No J/24 shall race as a International J/24 without a Measurement Certificate as defined in 2.9 and Class Rule 1.3 and its sails have been measured in compliance with Section 3.6 of the Class Rules.
- 12.5 Measurement Certificates shall remain valid only as long as the boat continues to comply with the Class Rules.
- 12.6 Change in ownership shall invalidate the Measurement Certificate. It shall be the responsibility of the new owner(s) to obtain a new Measurement Certificate.
- 12.7 Acceptance of a Certificate by an owner(s) shall therefore render the owner or owners subject to the jurisdiction of the IJCA and/or the World Council in any matter pertaining to this Constitution.

### **13 CHANGES IN INTERNATIONAL J/24 CLASS RULES**

- 13.1 Changes to Class Rules may be proposed to the Technical Committee by: members as defined in paragraph 4.1.2 of the Constitution, a Licensed Builder, the Copyright Holder or by the ISAF.
- 13.2 The proposed changes shall be reviewed by the Technical Committee, which will formulate recommendations to the World Council..
- 13.3 The Executive Committee may elect one of two methods of approval:
  - 13.3.1 A vote of the World Council Members attending the World Council Meeting held prior to the submission and approval by the ISAF.
  - 13.3.2 A vote of the World Council Members in writing, fax or electronic mail after receiving the proposal(s) by mail, telex, fax or electronic mail, prior to the submission for approval by the ISAF.
- 13.4 If then approved by the ISAF, notification of such changes shall be communicated to the Members by the Executive Director within 7 days.
- 13.5 Approved changes shall apply to all International events occurring on or after March 1 of the year following approval by the ISAF, or earlier if deemed appropriate by the Executive Committee.

### **14 CHANGES IN BUILDING SPECIFICATIONS**

- 14.1 Changes in Building Specifications may be proposed to the Technical Committee by Members as defined in paragraph 4.1.1 or 4.1.2 of the Constitution. All proposed changes will be reviewed by the Technical Committee, which will formulate recommendations to the Copyright Holder. If such changes are deemed by the Technical Committee and/or the Copyright Holder to affect the speed of the boat, the approval process will be as in paragraph 13.3.1 or 13.3.2
- 14.2 Those factors influencing the speed of the boat are defined as "Speed Producing Factors" and are set out in paragraphs 14.2.1 and 14.2.2
  - 14.2.1 The shape, dimensions, weight, distribution of weight, and rigidity (stiffness of bending moments) of the hull, keel, rudder, mast and boom.
  - 14.2.2 The weight and distribution of weight of the deck.
- 14.3 Changes to Building Specifications may be made by Licensed Builders with the prior written approval of the Copyright Holder and Designer, with ISAF approval, providing such changes relate to:
  - 14.3.1 Improving the quality of the finish or interior appointments.
  - 14.3.2 Substitution of construction materials or hardware of equal or better quality and operation.
  - 14.3.3 Relocation of fittings or hardware, not otherwise restricted by Class Rules, to improve or facilitate the livability, durability or safety of the boat.
  - 14.3.4 Revision of the moulding techniques or methods of construction provided that no alteration is made in the Speed Producing Factors as defined in paragraph 14.2.1 or 14.2.2.