

International J/24 Class Association NOTICE OF RACE

IJCA Standard Notice of Race for World, Continental and National Championships and Worlds qualifying events

This document has been updated to incorporate the changes in the RRS 2009-2012

INSTRUCTIONS

In preparing the actual Notice of Race, refer to the Racing Rules of Sailing Appendices J and K for descriptions of options and required inclusions. Also, check with the IJCA web site – <http://www.j24class.org> for the most recent update to this document.

The Sailing Instructions must comply with the IJCA Regatta Regulations available on the IJCA web site under Class Documents.

Comments in the template made in Italics are IJCA instructions to the organizing authority and should be replaced with the required contents and not be printed in the NOR.

Options where applicable for the various regatta levels are designated

- (W)** **for World Championships**
- (C)** **for Continental Championships**
- (N)** **for National and other championships**

Where choices are to be made in the preparation of the Sailing Instructions they are indicated as [option 1] [option 2] [option 3]. Select one, remove the square brackets and the other options.

Where specific items are to be inserted this is indicated by an underlined space e.g. _____ or an **(insertion instruction)**

Modifications to the J/24 Class Standard Notice of Race may only be made with the approval of the J/24 World Council Executive Committee.

(W) A draft of the NOR for World Championships must be received by the J/24 Class Office 12 months before the Regatta.

(C) A draft of the NOR for Continental Championships must be received by the J/24 Class Office 6 months before the regatta.)

Insurance

It has become regular practice to require proof of liability insurance as a condition of entry to regattas. Interpretation of responsibility and liability varies with laws and insurance contracts country by country. For example, the RYA (UK) has specific guidelines for practices for regatta organizers in the UK.

The NOR template contains one example of wording. However, regatta organizers should seek competent advice for their jurisdiction on how to deal with ensuring liability insurance is in place for boats competing in regattas and use the appropriate wording.

International J/24 Class Association NOTICE OF RACE

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(REGATTA NAME)

(Dates of Regatta)

(Regatta Host, address and web site)

Organizing Authority: (Insert name of club or organizing sailing body) and Fleet (insert fleet name or number) in conjunction with the (insert country name) and International J/24 Class Association

1. RULES

1.1. The regatta will be governed by the rules as defined in The Racing Rules of Sailing (RRS) 2009-2012.

1.2. **(W) (C)** The following prescriptions of (insert member national authority) will apply:
(Consult with the Chief Judge for the regatta and the prescription to RRS 88 for the host country).

(OR)

No national prescriptions will apply.

(N) Leave out – the default is that the national authority prescriptions are in effect.

1.3. The Regatta Regulations of the International J/24 Class (IJCA) will apply.

1.4. Racing RRSs 41, **(W) (C)** 44.3(a), and 61.1 (a) will be changed as follows:

RRS 41: From the time a boat leaves her mooring for the first race of each day until she returns to her mooring and while not racing, she shall not receive outside help except as permitted by RRS 41(a) through (d) from any outside source except other competitors and official boats under the direction of the Organizing Authority. While racing, RRS 41 applies without modification. This also changes the preamble to Part 4 of the RRS.

(W) (C) RRS 44.3(a) Is changed so that the yellow flag (code flag "I" is acceptable) used by a boat taking a scoring penalty shall have a hoist of not less than 150 mm and a fly of not less than 200 mm.

RRS 61.1 (a) is changed so that the red flag displayed by a protesting boat shall have a hoist of not less than 150 mm and a fly of not less than 200 mm.

1.5. **(W) - not applicable, (C) (N) Optional – at the discretion of the Organizing Authority.)**

Under RRS 87, IJCA rule 5.3 is changed as follows:

IJCA rule 5.3: A boat may sail with different crew on different days provided the crew changes are declared at registration. Crew changes not declared at registration require advance written approval of the [jury] [protest committee] and will only be approved in exceptional circumstances.

- 1.6. Bow numbers will be assigned to each boat and will be used as the identification for the boat during the regatta. Bow numbers shall be applied in accordance with the instructions supplied with the numbers and shall remain affixed until after a boat hauls out at the end of the regatta.
- 1.7. If there is a conflict between languages the English text will take precedence.

2. ADVERTISING

Advertising for the regatta shall follow RRS 80. Boats may be required to display advertising chosen and supplied by the organizing authority. **(See ISAF Regulation 20.)**

3. ELIGIBILITY AND ENTRY

- 3.1. **(W)** The World Championship is open to J/24 Class boats as defined by the IJCA Rules that qualify as prescribed in the IJCA Regatta Regulations and whose entries are accepted by the Organizing Authority.

OR

(C) (N) The regatta is open to J/24 Class boats as defined by the IJCA Rules.

- 3.2. **(W) (C)** For **(World | Continental)** Championships, helmsmen must be either nationals or residents, and members of the National J/24 Class Association of the country they represent.
- 3.3. Eligible boats may register by completing the attached form and sending it, together with the required fees, to **(insert registration address)** by **(insert closing date)**. **(Provide information on alternate methods of registration – web sites , fax etc.)**
- 3.4. Late entries will be accepted under the following conditions: **(insert conditions)**.
- 3.5. The following restrictions on the number of boats apply:
(Add entry limitations such as fleet size. It is class policy that Continental and national championships are open regattas and may only be limited by physical constraints.)
- 3.6. If there are co-skippers, one of them shall be designated as the primary skipper for this regatta.

4. FEES

- 4.1. Required fees are as follows: **(insert fee schedule, currency, and what is included in the fees)**
- 4.2. Other fees: **(optional fees for example covering social events only)**
- 4.3. All entry fees are payable to: **(insert payment instructions and methods)**

5. QUALIFYING SERIES AND FINAL SERIES

(C) If more than 70 boats enter, the regatta will consist of a qualifying series and a final series. (see IJCA Regatta Regulations)

6. SCHEDULE

6.1. Registration: ***(Insert location, days, dates and times)***

6.2. Measurement and inspection: ***(Insert days, dates and times)***

6.3. Dates of racing:

(This is an example – replace with actuals and note changes from any earlier announcement or invitation)

Wednesday June 29 - Practice Race. This changes Invitation dated Jan. 14

Thursday June 30 to Monday July 4 - Championship Racing

6.4. Number of races:

Two (2) races are scheduled per day.

One extra race per day may be sailed, provided that the regatta becomes no more than one race ahead of schedule and the change is made according to provisions in the Sailing Instructions.

((W) Two races per day are scheduled except that no more than one race may be scheduled on the first per day of a World Championship unless a successful practice race has been held. Ten races are scheduled over five consecutive days for World Championships)

(C) Normally at Continental Championships 9 races are scheduled over 3 or 4 days, or 12 races over 5 days when the World Championship is not on the same continent. More than two races per day would be scheduled.

Organizing Authorities wishing to modify this schedule for World and Continental Championships must receive IJCA Executive Committee approval.

(N) National championships should schedule within the time allotted for the regatta.

6.5. The scheduled time of the Warning Signal for the Practice Race is ***(Insert time)***.

The scheduled time of the Warning Signal for Championship racing each day is ***(Insert time)***.

6.6. No warning signal will be made after ***(insert time)*** on ***(insert date)***.

7. REGISTRATION AND MEASUREMENT

7.1. At registration, each boat shall present:

(a) A valid J/24 measurement certificate ***((W) (C) issued by the IJCA Class Office)*** including Part C: Inventory of Required and Optional Equipment.

(b) Proof of current marine liability insurance coverage
(see note on cover page re obtaining advice and correct wording for the insurance requirement applicable to the location of the regatta).

(c) Proof of IJCA membership in the country they represent for the owner and helmsperson.

7.2. All competitors will be weighed during registration. Competitors must have a passport or other photo identification at weigh-in.

((C) (N) insert if applicable - except that crew substitutions may be weighed during the designated Substitute Crew Weigh-In period on the first day that they will compete).

7.3. **(W)** Inspection and measurement will be carried out on all boats and sails in accordance with the class rules.

OR

(C) All boats will be inspected weighed during registration for compliance with IJCA rule 3.7.1 and all sails will be measured during registration for compliance with IJCA rule 3.6.

OR

(N) (Include what is part of the regatta measurement plan – weighing all boats is recommended.) All boats will be weighed during registration for compliance with IJCA rule 3.7.1 and all sails will be measured during registration for compliance with IJCA rule 3.6.

7.4. Boats will be subject to inspection at any time during the regatta.

7.5. **(C) (N)** Boats requiring measurement to obtain or modify a Measurement Certificate must make advance arrangements with the **(insert measurer's name and contact information)**. Advance arrangements must be made prior to **(insert cut-off date)**.

OR

(For events where there will be no measuring of boats or sails) No first time Measuring of Boats or Sails will be available at the regatta.

8. SAILING INSTRUCTIONS

The sailing instructions will be available **(at Registration or)** after **(time)** on **(date)** at **(specify location and internet address if appropriate)**.

9. VENUE

9.1. Attachment **(insert number or letter)** shows the location of the regatta harbour. **(provide map and driving instructions)**.

9.2. Attachment **(insert number or letter)** shows the location of the racing area(s). **(provide a marked map or chart)**.

10. THE COURSES

10.1. **(W)** The courses to be sailed will be windward/leeward with 5 legs, 3 windward and 2 leeward. The target time for races is approximately 75 to 90 minutes.

OR

(C) (N) The courses to be sailed will be windward/leeward with 4 or 5 legs. The target time for races is approximately 70 to 90 minutes.

10.2. An offset mark at the weather mark will be used.

10.3. A gate at the leeward mark will be used.

11. PENALTY SYSTEMS

11.1. The Scoring Penalty, RRS 44.3 will apply.

***(W) (C) World and Continental Championships, optional for other events.
See Appendix K.***

11.2. The Race Committee may announce the numbers of the boats that have broken starting rules via VHF

11.3. *(Insert if in effect for the regatta)* Arbitration [will] [may] be used prior to the protest hearing for protests involving the RRSs Part 2.

11.4. RRS 64.1 will be changed in the Sailing Instructions to permit penalties other than disqualification for breaking some IJCA rules. ***(See the IJCA Regatta Regulations for information on Alternative Penalties.)***

11.5. ***(W) (C)*** Decisions of the international jury will be final as provided in RRS 70.5.

12. SCORING

12.1. Four races are required to be completed to constitute a championship.

12.2. When fewer than five races have been completed, a boat's series score will be the total of her race scores. When five or more races have been sailed, a boat's series score will be the total of her race scores excluding her worst score. This modifies Appendix A.

12.3. Boats failing to finish within _____ minutes after the first boat sails the course and finishes will be scored Time Limit Expired (TLE) without a hearing. Boats scored TLE will be scored points equal to the number of boats finishing within the time limit plus two points by the race committee without a hearing. This changes rule A4.2, A5, and A11.

12.4. *(N) (The following is used when there are no throw outs allowed).* RRS Appendix A is changed so that each boat's series score will be the total of her race scores.

13. SUPPORT BOATS

Support boats shall comply with 1.4.

14. BERTHING

Boats shall be kept in their assigned places in the harbour.

15. HAUL-OUT RESTRICTIONS

Boats shall be afloat by ***(Insert date and time)*** and shall not be hauled out during the regatta except with and according to the terms of prior written permission of the jury.

16. OTHER PROHIBITED ACTIONS

16.1. Careening by any means for the purpose of cleaning or inspecting the hull is prohibited during the regatta.

16.2. Underwater breathing apparatus, plastic pools or their equivalent shall not be used between the time the boat is to be afloat and the end of the regatta. The hull may be cleaned at any time by swimming or keelhauling using ropes or cloth.

17. RADIO COMMUNICATION

17.1. Except in an emergency, a boat shall neither make radio or other data transmissions while racing nor receive radio or data communication not available to all boats. This restriction also applies to mobile telephones.

17.2. It is the intent of the organizing authority and race committee to use marine VHF radios to communicate with the fleet when outside the ***(insert host club or other mooring location)*** harbour. ***(insert if VHF communications are to be used – highly recommended – and the VHF channels. VHF radios vary in different countries)***

18. PRIZES

18.1. ***(W) (C)*** Prizes will be awarded to at least the top 15% ***(or insert number in excess of 15% of entries)*** of boats entered.

OR

(N) Prizes will be awarded to at least the top ***(insert number)*** boats entered.

18.2. ***(C) (N)*** ***Insert descriptions of other awards such as qualifying positions in the World Championships***

Example (to be reworded to match the conditions relating to the berth in the Worlds being awarded at this event): The top-finishing, not previously qualified primary helmsperson who is a current member of any NJCA as recognized by the International J/24 Class and meets all other eligibility requirements will earn a berth to the ***(insert year)*** J/24 World Championship. This berth is allocated by the International J/24 Class and is available to sailors from any country.

19. DISCLAIMER OF LIABILITY

19.1. Competitors participate in the regatta entirely at their own risk. See RRS 4, Decision to Race. The organizing authority will not accept any liability for material damage or personal injury or death sustained in conjunction with or prior to, during, or after the regatta.

19.2. All competitors will also be required to sign a Competitor Liability Waiver form to be provided in the registration package.

The laws applicable to the venue in which the event is held may limit disclaimers. Any disclaimer should be drafted to comply with those laws.

20. INSURANCE

Each participating boat shall be insured with valid third-party liability insurance with a minimum cover of ***(Insert amount)*** per event or the equivalent.

See Instructions on the first page of this template.

21. MEDIA RIGHTS

(Insert if required by the Organizing Authority) Competitors give absolute right and permission to the IJCA, the ***(insert national)*** J/24 Class Association, ***(insert fleet and host club)*** and the event sponsors to use, publish, broadcast or otherwise distribute for promotional, advertising or any other purpose, any images and sound recorded during the event of persons and boats free of any charge.

22. INFORMATION

For further information please contact:

Provide Organizing Authority contacts including any specialized contacts such as for charter boats and accommodations, and the address of the event web site.

ATTACH ENTRY FORM

THE FOLLOWING ADDITIONAL INFORMATION IS
NOT PART OF THE NOTICE OF RACE

The items listed below, when applicable, should be distributed with the notice of race, but should not be included as numbered paragraphs within the notice.

- 1 An entry form, to be signed by the boat's owner or owner's representative, containing words such as 'I agree to be bound by The Racing Rules of Sailing and by all other rules that govern this event' and other terms of agreement with the participant.
- 2 In an international event, the applicable prescriptions of the national authority in English.
 - 3 List of sponsors, if appropriate.
- 4 Launching, mooring and haulout and trailer parking arrangements for the host location.
 - 5 Any customs or immigration information applicable to competitors.
 - 6 Lodging and camping information.
 - 7 Driving directions
 - 8 Race committee and [protest committee] [jury] members.
- 9 Special transportation arrangements made for the regatta or pertinent schedules.
 - 10 Sail and boat repair facilities and ship's chandlers.
 - 11 Charter boat availability.
 - 12 Schedule of social events
 - 13 Meal facilities