

**International J/24 Class Association  
By-Laws  
November 2013**

**1 Executive Committee**

- 1.1 The committee will ensure, in addition to the requirements IJCA Constitution that all committees operate within the constitution.
- 1.2 The committee will ensure that adequate terms of reference are available for all committees
- 1.3 The committee will ensure that there are adequate job descriptions for all employees of the IJCA.
- 1.4 The committee will review the performance of all employees of the IJCA to ensure that their duties are performed properly and in a timely manner.
- 1.5 The committee will recommend to the World Council, through the annual budget, the remuneration of all paid employees of the IJCA.
- 1.6 The committee may suspend, in addition to the reasons set out in Section 7.1 of the IJCA Constitution, any member, as defined in Section 5 of the IJCA Constitution, for the following reasons; Bringing the sport of sailing into disrepute, Intentional violation of the IJCA Class Rules, Refusal to follow the directives of the Executive Committee after due notice. The suspension shall be in force until the matter is brought before the next World Council meeting in accordance with Section 7.2 of the IJCA Constitution.
- 1.7 Any officer may be removed from their office or offices by a majority vote of the Executive Committee for a willful and unjustifiable act of commission or omission detrimental to the IJCA or any member.

**2 Technical Committee**

**2.1 Class Measurers**

Process - The Technical Committee shall, in conjunction with the NJCA's recruit, certify and support a network of Class Measurers to cover countries and regions where the class is active.

- 2.1.1 The committee shall develop a process for training and certifying Class Measurers worldwide.

- 2.1.2 The committee shall monitor the work of Class Measurers to ensure the One-Design Nature of the J/24 is maintained and compliance with measurement methods and techniques as defined in the Measurement Manual

## **2.2 Class Rules and Rule Changes**

Process – The committee shall maintain and publish a process for the submission of Class Rule changes.

- 2.2.1 The committee will maintain intelligibility for the class membership throughout the rule change process by tracking and publishing all proposed changes from receipt through to resolution including comments from the Committee and recommendations to the Executive Committee.
- 2.2.2 The committee shall receive and publish all rule change proposals, provide and publish comments to the Executive Committee within 30 days of receipt.
- 2.2.3 The committee shall consult with interested parties in the review of any rule change proposal and include the results of that consultation in the comments to the Executive Committee.
- 2.2.4 Following approval of proposed changes by the World Council, the committee shall prepare the ISAF Rule Change submission in accordance with the requirements of Section 14 of the IJCA Constitution.
- 2.2.5 The committee shall ensure that the wording of all Class Rules is clear and easily understandable by members worldwide in order to facilitate self-measurement and ensure compliance with Class Rules.
- 2.2.6 The committee shall annually review the IJCA Class rules to ensure they are consistent with ISAF rules format

## **2.3 Technological Changes**

- 2.3.1 The committee shall keep informed of technological changes to ensure that appropriate developments are investigated and if appropriate are incorporated into class rule change proposals in support of Section 1.1 of the IJCA Constitution and or the Measurement Manual.

## **2.4 World and Continental Championships**

The committee shall support these championships as follows:

- 2.4.1 At least one member of the committee will be designated to attend each World and Continental Championships to ensure that the rules of the Class are maintained and provide support in the interpretation of the Class Rules where required.
- 2.4.2 Funding for Technical Committee attendance will be provided jointly by the IJCA and event Organizing Authority.
- 2.4.3 The committee member(s) will approve and oversee the measurement processes at these championships.
- 2.4.4 The committee shall create and maintain a process for measurement at all World Championships including appropriate measurement forms in required formats.
- 2.4.5 The committee shall create and maintain templates of Notice of Race and Sailing Instructions for World and Continental events that comply with the racing Rules of Sailing for use by the member NJCA's hosting these events. These may include a set of "Alternative Penalties" for minor infringements of class rules to be incorporated.
- 2.4.6 The committee will review all World and Continental Notices of Race and Sailing Instructions to ensure compliance with IJCA Regatta Standards and the racing Rules of Sailing, and recommend any changes for approval by the Executive Committee and the Organizing Authority.
- 2.4.7 The committee will create and maintain a set of guidelines for the Organizing Authority and the Race Committee that are to be used when conducting World and Continental events.
- 2.5 **Measurement Manual**
  - The committee shall be responsible for producing and publishing the IJCA Measurement Manual.
  - 2.5.1 The Measurement Manual shall describe all methods, techniques and devices to be used for measuring boats for compliance with class rules. It shall be designed for use both by Class Measurers and individual measurers.
  - 2.5.2 The Measurement Manual shall be updated at least annually to ensure conformity with class rules including changes to be in effect for the current year and published by March 1<sup>st</sup> of each year to coincide with the implementation of any approved Class Rules changes.
  - 2.5.3 The Measurement Manual shall contain a cross reference to Class Rules that can be published separately and is kept current with rule changes.

**2.5.4** The Measurement Manual shall contain a section containing “Rule Interpretations” for questions associated with Class Rules, Measurement, rulings that are made in conjunction with duties at World and Continental Championships, and support to Protest Committees relating to class rules and measurement.

**2.6 Communications**

The committee shall provide intelligibility and continuous access to its work.

**2.6.1** The committee shall respond to questions from member NJCA’s, Class Members and other interested parties. The questions and responses shall to be published so as to be freely available to all members.

**2.6.2** The committee shall operate, moderate and participate in an internet-based forum to respond to questions as in 4.6.1, post and comment on rule change proposals, and encourage participation by members on all aspects of the committee’s work.

**2.6.3** The committee shall report their activities to the Executive Committee prior to the annual World Council meeting and/or at such times as required by the Executive Committee