**International J/24 Class Association**

**Class Standard Notice of Race (NoR)**

**For Class Sanctioned Championship Events**

**Instructions:**

In preparing the actual Notice of Race for a class sanctioned Championship or other event, the IJCA provides a Class Standard NoR template. Refer to the **Racing Rules of Sailing Appendix J1** and the online Notice of Race Guide on the World Sailing website www.sailing.org. Also, check the IJCA website (<http://www.j24class.org>) *Rules and Regatta Regulations*, for the recent updates to this document.

Comments in this template made in ***Bold Italics*** are IJCA directions to the organizing authority and should be replaced with the required contents and not printed in the NoR. Where specific items are to be inserted, this is indicated by an underlined space e.g. \_\_\_\_\_\_\_\_\_\_\_\_\_ or an ***(insert instruction)***.

It is recommended that any modifications to the J/24 Class Standard Notice of Race be discussed with the class office or the Technical Committee.

In preparing the Notice of Race, review the sections of the Class Regatta Regulations relating to the rules and courses for class sanctioned events with the Principal Race Officer to be sure that the wishes of the Class are understood. The Race Management Guidance document should also be provided to the PRO. A **draft** of the NoR for a class sanctioned Championship or other event should be received by the International J/24 Class office for review and approval by the technical committee at least 6 months in advance of the event date.

It is not uncommon to publish an unofficial preliminary NoR or Invitation to Race to provide notice of the event dates and location, and later publish of official version containing items such as entry fees and adjustments to the schedule. The final version of the NoR should be published no later than 6 months prior to the event. If the approved NoR is not available at the launch of the website, an unofficial preliminary NoR or Invitation to Race may be published on the website until the approved version is available.

**Insurance** – It has become regular practice to require proof of insurance as a condition of entry to regattas. This NoR template contains one example of wording regarding insurance and liability. Interpretation of responsibility and liability varies with laws and insurance contracts country by country. Check with the MNA or legal sources for the country in which the regatta will be held.

**Other Class Standard Document Templates** are available in the IJCA website for NORs and SIs for Continental Championships and World Championships.

**(Year)(name sponsor) J/24 (insert country or other) Championship**

**(Event Dates – include inspection dates)**

**(Host Yacht Club or Organizing Authority, the International J/24 Class Association, the National Class Association)**

**(City, State, Country)**

**(website)**

**Notice of Race**

*Preamble: The notation [DP] in a rule means that the penalty for a breach of that rule may, at the discretion of the international jury, be less than disqualification. The notation [NP] in a rule means that a boat may not protest another boat for a breach of this rule. This changes RRS 60.1(a).*

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| **1.** | **Rules** |
| * 1. 1.1
 | The event will be governed by the rules as defined in the Racing Rules of Sailing (RRS). |
| * 1. 1.2
 | The Regatta Regulations of the International J/24 Class Association (IJCA RR), available at http://www.j24class.org/rules-regulations/regatta-regulations, shall apply. |
| * 1. 1.3
 | The following prescriptions of the ***(insert national sailing authority)*** will apply. The applicable prescriptions appear in Addendum A. |
|  | ***Or*** |
| 1.3 | No national prescriptions shall apply. |
| 1.4 | Class rules changes (as permitted by the IJCA Class Rules (CR), Section J): |
|  | ***Optional (recommended):*** |
|  | CR C.2.1(b) is replaced with CR J.4.3 that allows limited crew substitution. |
|  | ***Optional*** |
|  | CR C.2.1(b) is replaced with CR J.4.3 regarding crew. A crew nominated or listed for this event shall remain the same throughout the event. Emergency changes may be made only with written permission of the technical committee chair. |
|  | ***Optional (recommended when the race course is located far from the moorings):*** |
|  | CR C.10.2 is changed to CR J.2(b-e) to allow a boat to carry a spare class spinnaker. |
| 1.5 | [NP][DP] Bow numbers will be assigned to each boat and also may be used as identification for the boat during the event. Bow numbers shall be applied in accordance with the instructions supplied and shall remain affixed until after a boat hauls out at the end of the event. |
| 1.6 | In accordance with RRS G3, a boat chartered or loaned for this event may carry national letters or a sail number in contravention of the class rules. |
| 1.7 | If there is a conflict between languages, the English text will take precedence. |
| 1.8 | RRS 61.1(a) will be changed so that the red flag displayed by a protesting boat shall have a hoist of not less than 150mm and a fly of not less than 200mm.  |
| 1. **2.**
 | **Sailing Instructions:** |
|  | The sailing instructions will be available after **(hour)** on **(insert date)** at the online event site at **(insert web address for the event)***.* |
| 1. **3.**
 | **Communication:** |
|  | ***Use of an internet-based registration/scoring programme is preferred.***  |
| 3.1 | The online official notice board is located at the event website: ***(insert the web address for the notice board)*** |
|  | ***Optional if using official online notice board and unofficial physical notice board.*** |
| 3.1 | The online official notice board is located at the event website: ***(insert the web address for the notice board)*** The onshore unofficial notice board is located ***(insert the physical location of the notice boat at the venue)***. |
| 3.2 | [DP] All boats shall carry a VHF radio capable of communicating on international VHF channels***.*** |
| 3.3 | On the water, the race committee may choose to make VHF radio communications to competitors on VHF radio. The channel will be announced in the sailing instructions. |
| 3.4 | [DP] From the time a boat leaves her mooring for the first race of the day until the end of the last race of the day, except in an emergency, a boat shall not make voice or data transmissions and shall not receive voice or data communications that are not available to all boats. |
| 3.5 | [NP][DP]A representative of each boat shall have a mobile telephone capable of transmitting and receiving telephone calls and text messages while at the venue. In addition, the OA, race committee, protest committee and technical committee may use email to communicate with competitors before the event, and while boats are in the harbor. |
| **4.** | **Eligibility and Entry** |
| 4.1 | The event is open to J/24 Class boats as defined by the IJCA class rules, and that qualify as prescribed in the IJCA Regatta Regulations, and whose entries are accepted by the organizing authority. |
| 4.2 | Championship drivers must be either nationals or residents and members of the National J/24 Class Association of the country that they represent. |
| 4.3 | Eligible boats may enter by completing the required form at the event page and submitting the requested information at ***(insert website)*** and paying the required fee by ***(insert time)*** hours on ***(insert day and date).***  |
| 4.4 | **Entry is not complete until all requirements of Eligibility, Fees, Registration and Inspection have been satisfactorily completed.** |
| 4.5 | Late entries will be accepted under the following conditions: Entries received after ***(insert date)*** will be accepted with a ***(insert the late fee amount)*** additional late fee, making the total entry fee ***(insert the entry fee plus the late fee total amount)***providing the restrictions in NoR 4.6 have not been reached. |
| 4.6 | The following restrictions on the number of entries shall apply: ***(insert restrictions to the number of entries that apply. If there is no restriction to the number of entries, do not use this instruction.*** For example, “A total of fifty (50) boats will be allowed to enter. There will be a wait list of up to ten (10) additional boats. The order of acceptance of wait listed boats will be based on the order of online entry.” |
|  | ***Optional (recommended): If a Corinthian Division is to be offered, include the following:***  |
| 4.7 | A Corinthian Division will be offered. To be considered an entry in the Corinthian Division, the each member of the crew shall provide a current, valid World Sailing SailorID with a boat’s online registration indicating World Sailing Group 1 status. |
| **5.** | **Fees:** |
| 5.1 | The required entry fee is ***(insert fee and currency)*** which must be paid by ***(insert date)***. Boats entering after ***(insert date)*** will be required to pay the late fee described in NoR 4.5. |
| 5.2 | Fee includes inspection, launching, hauling, storage/mooring while at the event, racing, scheduled social functions for all crew, and prizes.***(add any other items included in the entry fee that may apply)***  |
| 5.3 | Additional individual social function tickets or passes may be purchased at registration for an additional fee. |
| 5.4 | All fees shall be payable to: ***(insert payment instructions and acceptable methods of payment)*** |
| 5.5 | ***(Describe conditions and deadlines for cancellation and refund of paid entry fees)*** |
| **6.** | **Schedule: *(The schedule below is an example only)*** |
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| **Day** | **Date** | **Time** | **Event/Activity** |
| Tuesday | 6 September | 2359 | Deadline to electronically submit documents specified in NoR 8.1. |
| Tuesday | 16 September | 0900 – 1800 | Registration/Equipment Inspection/Crew Weigh-in |
| Wednesday | 17 September | 0900 -17000900 - 12001200140018001800 | Registration/Crew Weigh-inEquipment InspectionSkippers’ BriefingPractice RaceOpening Ceremony/Competitors MeetingAll Boats afloat |
| ***Insert additional race days as appropriate. Three race days recommended.*** |
| Thursday | 19 September | 0800 – 083010301800 | Crew Weigh-in\*Warning for the First Race of the day***(insert social event description)*** |
| Friday | 20 September | 0800 – 083010301800 | Crew Weigh-in\*Warning for the First Race of the day***(insert social event description)*** |
| Saturday | 21 September | 0800 – 083010301500 | Crew Weigh-in\*Warning for the First Race of the dayNo warning signal after this time***(insert social event description) social event description)*** |

\*These scheduled crew weigh-ins are only for technical committee approved replacements or crews specified per ***optional*** NoR 1.4. |
| 6.1 | Eight races are scheduled over three (3) consecutive days. |
| 6.2 | No more than four (4) races per day will be sailed.  |
| **7.** | **Advertising** |
| 7.1 | Boats may be required to display advertising chosen and supplied by the organizing authority. |
| 7.2 | Boat advertising shall comply with WS Regulation 20. |
| **8.**  | **Registration and Inspection:** |
| 8.1 | Each boat shall submit the following documents via online registration:(a) A valid, IJCA issued Measurement Certificate, Including Part C: Inventory of Required and Optional Equipment.(b) Proof of current marine liability insurance coverage, see NoR 20.(c) Proof of J/24 Class Association membership in the country they represent for the boat owner and the driver. |
| 8.2 | With written permission of the technical chair, changes to documents or forms required by NoR 8.1 may be accepted at check-in. |
| 8.3 | Only Equipment Inspection will be done at the event. Measurement for certification must be successfully completed prior to the event. RRS 78.2 shall not apply. |
| 8.4 | Equipment Inspection will be carried out on all boats in accordance with the class rules. |
| 8.5 | Boats will be subject to inspection at any time for any class rules during the event. |
| **9** | **CREW** |
| **9.1** | All competitors will be weighed during registration. Competitors must have a passport or other photo identification at weigh-in. |
| **9.2** | All competitors will be required to sign a Competitor Liability Waiver form to be provided in the registration package. |
| **10**  | **Venue:** |
| 10.1 | Attachment \_\_\_ shows the location of the event harbor. |
| 10.2 | Attachment \_\_\_ shows the location of the racing areas. |
| **11** | **The Courses:** |
| 11.1 | The courses to be sailed will be windward/leeward with 4 or 5 legs as described in Appendix S LA2 or WA3.***(The class prefers five legs ,but allows the option for four legs if needed for scheduling problems)*** |
| 11.2 | The target time for each race is approximately 60-80 minutes. |
| **12** | **Penalty System:** |
| 12.1 | Decisions of the International Jury will be final as provided in RRS 70.5. |
| 12.2 | The International Jury may impose penalties less than disqualification (DPI) for violations of the class rules and racing rules other than those of Part 1 and Part 2. |
| 12.3 | RRS 60.4(a)(1) is changed to read: “but not rules 41, 42, 44, 46 and 49.2 sentences 1 and 2, or….” |
|  | ***Optional: NoR 11.4 and 11.5 below may be better suited to publish in the Sailing Instructions.*** |
| 12.4 | The first two sentences of RRS 44.1 are changed to: “A boat may take a One-Turn Penalty when she may have broken one or more rules of Part 2 or rule 31 in an incident while *racing*. However, when she may have broken one or more rules of Part 2 while in the *zone* around a *mark* other than a starting *mark*, her penalty shall be a Two-Turns Penalty.”  |
| 12.5 | Except if the course is shortened to finish at the windward mark, penalties while in the zone of the windward mark or on the offset leg may be delayed and taken as soon as possible on the downwind leg. This changes RRS 44.2  |
|  | ***Optional: On the water judging is not required. Discuss with Chief Judge and Class Office. A decision on including Appendix P may be postponed until the Sailing Instructions.*** |
| 12.6 | RRS Appendix P applies, as further detailed in the Sailing Instructions. |
|  | ***Optional: Appendix T is preferred when entries are expected to exceed 45 boats but this will require additional certified judges. An organizing authority may postpone the decision to include App T until the publication of the Sailing Instructions.*** |
| 12.7 | RRS Appendix T shall apply to this event and further modified in the Sailing Instructions. |
|  | ***Optional: In-person protest hearings are preferred. If Covid regulations and restrictions prevent in-person protest hearings, insert the following and contact the Class Office for Addendum B language.*** |
| 12.8 | Virtual hearings are permitted. All competitors are advised to have their own a device capable of transmitting and receiving audio and video data through a wifi connection. See **Addendum B** for additional information. The selection of the type of device and its use is the responsibility of the entered boat. |
| **13**  | **Scoring:** |
| 13.1 | Four races are required to be completed to constitute a championship. |
| 13.2 | When fewer than five races have been completed, a boat’s series score will be the total of her race scores. |
| 13.3 | When five or more races have been completed, a boat’s series score will be the total of her race scores, excluding her worst score. |
|  | ***If a Corinthian Division is offered, include the following:*** |
| 13.4 | The Corinthian Division shall be scored as a subdivision of the whole fleet using the competitor's actual scores, and in accordance with Regatta Regulations 28 and 81. |
| **14**  | **Support Vessels:** |
| 14.1 | Support Vessels – RRS 41 shall apply from the time a boat leaves her mooring for the first race of each day and until she returns to her mooring after her last race of the day. This changes the preamble to Part 4 rules. |
|  | ***There is no obligation on the Organizing Authority to accommodate support boats at the venue. As a courtesy, the OA may provide information about other available facilities, but not as part of the NOR.*** |
| 14.2 | Visiting support vessels will not have access to launching, docking or mooring facilities. Arrangements must be made with other area facilities.  |
|  | ***If support boats are welcomed at the venue or the event, the following is recommended:*** |
| 14.3 | Support vessels shall register during scheduled registration, declaring to which boat or boats they are attached. They may be required to display an identification flag supplied by the organizing authority, provide proof of third-party marine liability insurance, and follow the instructions of the OA. Accredited support vessels and operators will be subject to the technical and disciplinary directives of the RC and of the Jury that, in case of infringement, may act according to RRS 64.5. |
| **15** | **Berthing:** |
|  | [DP][NP] Boats shall be kept in their assigned slips, as directed by the organizing authority.  |
| **16** | **Haul-out Restrictions:** |
|  | [DP][NP]Boats shall be afloat by ***(insert time)*** on ***(insert day and date)*** and shall not be hauled out during the event except in accordance with the prior written permission and terms of the Technical Committee Chair. This restriction applies to rudders. |
| **17** | **Diving Equipment, Plastic Pools and Other Prohibited Actions:** |
| 17.1 | [DP] Underwater breathing apparatus and plastic pools or their equivalent shall not be used between the time the boat is afloat and the end of the event. The hull may be cleaned at any time by swimming or keelhauling using ropes, cloth or other equipment designed for that use. |
| 17.2 | [DP] Careening by any means for the purpose of cleaning or inspecting the hull is prohibited during the event. |
| 17.3 | [DP] The use of dehumidifiers or electric fans are prohibited at all times while boats are afloat. |
| **18** | **Prizes:** |
| 18.1 | Prizes will be awarded to at least the top 15% of boats entered. ***(or insert a number in excess of 15% of the entries)*** |
| 18.2 | Perpetual trophies will be awarded to the winning team. **(*check with class office for perpetual trophies associated with this event.)*** |
| 18.3 | A prize will be awarded to the top youth entry comprised of crew in which none are over the age of 25 years on the first day of the event. ***(include if applicable)*** |
| 18.4 | A prize will be awarded for the top women’s entry in which the entire crew is comprised of women. ***(include if applicable)*** |
|  | ***Include description of other awards chosen by the organizing authority.*** |
|  | ***If a Corinthian Division is offered, include the following:*** |
| 18.5 | A Corinthian Division Perpetual Trophy will be awarded to the top Corinthian entry. |
| 18.6 | The Corinthian Division shall be awarded prizes for the top five teams or top 15% of division entries, whichever is greater. |
| **19** | **Risk Statement:** |
| 19.1 | By participating in this event each competitor agrees and acknowledges that sailing is a potentially dangerous activity with inherent risks. These risks include strong winds and rough seas, sudden changes in weather, failure of equipment, boat handling errors, poor seamanship by other boats, loss of balance on an unstable platform and fatigue resulting in increased risk of injury.  **Inherent in the sport of sailing is the risk of permanent, catastrophic injury or death by drowning, trauma, hypothermia or other causes** |
| 19.2 | Competitors participate in the event entirely at their own risk. The organizing authority will not accept any liability for material damage or personal injury or death sustained in conjunction with or prior to, during or after the event. |
|  | **(*Please consult the legal counsel for the organizing authority for liability statement language required to be inserted here)*** |
| **20** | **Insurance:** |
|  | Proof of valid, third-party marine liability insurance with a minimum coverage of ***(insert amount and currency)*** per incident or the equivalent (property and injury) ***(see note in the instructions regarding insurance and liability)*** |
| **21** | **Media Rights:** |
|  | Competitors give absolute right and permission to the IJCA, the ***(insert nation)*** J/24 Class Association, the ***(insert host organization)*** and the event sponsors to use, publish, broadcast or otherwise distribute for promotional, advertising or any other purpose, any images and sound recorded during the event of persons and boats free of any charge. |
| **22** | **Further Information, contact the following:** |
|  | Event Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | Event Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | Charter Boats:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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***The following additional information is NOT part of the Notice of Race (NoR), but helpful to competitors:***

***An entry form to be signed by the boat’s owner or owner’s representative or helmsperson in the event of a charter containing words such as “ I agree to be bound by the Racing Rules of Sailing and by all other rules that govern this event” and any other terms of agreement to be required of the participant.***

***List of Sponsors, if appropriate.***

***Launching, mooring, haul-out and trailer parking arrangements for the host location.***

***Any customs or immigration information that might apply to the competitors.***

***Lodging and camping information.***

***Driving Directions.***

***Race Committee and Jury members.***

***Repair and supply facilities for boats, equipment and sails.***

***Charter boat availability and contact information***

***Schedule of social events.***

**ADDENDUM A – \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PRESCRIPTIONS**

The following \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sailing Prescriptions will apply to the event:

***(insert applicable prescriptions)***