

INTERNATIONAL J/24 CLASS ASSOCIATION CONSTITUTION

Revised by IJCA World Council: November 2001; September 2003, 2004 and 2005

1. The International J/24 Class Association shall be known and referred to as the IJCA.

2. OBJECT

2.1 The IJCA shall have sole authority worldwide for the conduct and management of the International J/24 Class.

2.2 The IJCA shall promote expansion of the International J/24 Class of sailboat throughout the world.

2.3 The IJCA shall coordinate and manage the affairs and rules of the International J/24 Class in cooperation with the International Sailing Federation (ISAF), J Boats, Inc., the copyright holder and ISAF Holdings, Ltd.

2.4 The IJCA shall maintain the onedesign characteristics of the International J/24 Class sailboat.

3. OTHER TERMS AND DEFINITIONS

3.1 The Council shall mean the governing body of the IJCA, the composition of which is defined in 9.1

3.2 NJCA shall mean the National J/24 Class Association organized inside individual countries and officially recognized by the IJCA and corresponding NA.

3.3. NA shall mean the National Authority recognized by the ISAF to control and organize yachting on a national basis in any country.

3.4 A District shall be a territorial unit comprised of three or more Fleets and independent boat owners within a specific geographic region. Designation of Districts shall be the responsibility of the NJCA. Each District shall, by vote of Fleet Captains within the District, elect officers. The chief executive officer of the District shall be known as the District Governor who shall have general supervision over the J/24 activities within that District. Each Governor will represent his/her District in the NJCA

3.5 A Fleet shall be a local territorial unit that is selfgoverned in matters not conflicting with these bylaws and chartered by the NJCA upon application by three or more J/24 Owners not within the established territory of an existing Fleet. A Fleet shall elect its own officers from among boat owners, which shall include a Fleet Captain. Fleet Secretary/Treasurer.

3.6 The Class shall mean the international class of sailing yachts designed by Rodney Johnstone and constructed in accordance with the building specifications and known under the name of International J/24.

3.7 The Class Rules shall mean the rules relating to measurement, equipment, racing condition of a J/24 and the practices of its crew, annexed hereto and incorporated herein as a Bylaw of this Constitution.

- 3.8 The Building Specifications shall mean the manufacturing processes, techniques, hardware, and materials used in the construction of the J/24.
- 3.9 The Measurement Certificate shall mean the certificate issued by the builder and forwarded to the NJCA or NA to register the yacht in the NJCA Class Register and to record hull and sail measurements. A copy of the Measurement Certificate is annexed hereto.
- 3.10 The Executive Committee is defined as in paragraph 10.
- 3.11 The Hull Numbers shall mean:
- 3.11.1 The Builder's Code letters, the Hull Number allocated by J Boats, Inc. on a consecutive worldwide basis and the Date of Moulding onto the transom. Example: TSP 428800781=Tillotson Pearson J24 2880 July 1981
- 3.11.2 The ISAF plaque number. These numbers, if different from those allocated by J Boats, Inc., may be placed on an ISAF plaque to be affixed to main bulkhead.
- 3.12 The Sail Number shall mean the national sail number allocated to the yacht by the NA or NJCA.
- 3.13 The IJCA Class Register of J/24s and their owners and associate or sponsoring members shall mean the register to be kept as hereinafter provided.
- 3.14 The Copyright Holder shall mean J Boats, Inc. with headquarters at 557 Thames St., P.O. Box 90, Newport, RI 02840.
- 3.15 Licensed Builder shall mean a person or corporation for the time being holding a valid license issued by the Copyright Holder to build the J/24.

4. OFFICES

- 4.1 The Principal Office of the IJCA shall be the address of its statutory agent for service of process.
- 4.2 The World Headquarters of the IJCA shall be located at the address determined by the Executive Committee from time to time.
- 4.3 Other Offices may also be established at such places as the Executive Committee may from time to time determine.

5. MEMBERSHIP

- 5.1 The following types of membership shall be recognized:
- 5.1.1 Active NJCA members shall be NJCA's who have paid the prescribed annual subscription.
- 5.1.2 Full members shall be sailors who have paid the prescribed annual subscription to their NJCA.

- 5.1.3 Associate Members shall be yacht owners or Fleets in countries without NJCAs' who have paid the prescribed annual subscription. Associate Members shall be entitled to attend and speak at any open Meeting, but may not vote nor are they eligible to hold office.
- 5.1.4 Sponsoring members shall be those individuals, companies, and corporations who provide products and/or services to the IJCA or its members. Sponsoring members may not vote nor are they eligible to hold office. The Executive Committee shall have the authority to grant this category of membership.
- 5.1.5 The term "member" in the constitution shall mean member(s) as defined in Section 5. The term "World Council Member" shall mean the definition as stated in Section 9.1

6. ANNUAL SUBSCRIPTIONS AND FEES

- 6.1 The IJCA shall be financed by annual subscriptions from the NJCAs, paid according to their number of full members, by annual subscription from associate members and by collecting other fees from sponsoring members and other sources. The subscription shall be determined annually by the Executive Committee. All Active Members must register annually. All subscriptions and fees shall be made payable to the IJCA.
- 6.2 Subscriptions and fees shall cover the calendar year commencing on January 1, and ending on December 31.

7. SUSPENSION, EXPULSION

- 7.1 The Executive Committee shall have the authority to suspend any NJCA, Associate, or Sponsoring Members for nonpayment of dues, gross violations of the Rules or after due notice, for willful disregard of the rulings of the IJCA. The term of suspension may not exceed one year unless suspension is extended by the Council in the succeeding year. A suspension may be terminated if the issue is brought before a meeting of the Council and a majority of votes cast favor termination.
- 7.2 A member may be expelled only if the issue of their expulsion is brought before an Annual Meeting of the Council and threefourths of the votes cast are in favor of expulsion.

8. MANAGEMENT OF THE IJCA

- 8.1 The day-to-day affairs of the IJCA shall be managed by the Executive Director of the IJCA as prescribed by an Executive Committee.

9. WORLD COUNCIL

- 9.1 The Council shall consist of one (1) member appointed by each officially recognized NJCA, one (1) member appointed by the Copyright Holder, one (1) member appointed by the Designer, and Councilors of Honor appointed by the World Council.
 - 9.1.1 Councilors of Honor shall be appointed by the World Council in recognition of service to the class association. Their role is advisory to the World Council and is nonvoting.

- 9.2 Each World Council Member representing a NJCA shall have one vote where that NJCA is current with the Annual Subscriptions and Fees as identified in Section 6.
- 9.2.1. Each representative of the Copyright Holder and Designer shall have one vote.
- 9.2.2. Each World Council Member has one vote at the WC Meeting where the number of boats owned by members of that NJCA is between 1 and 500 and those boats are registered with the IJCA Class Register.
- 9.2.3 Each World Council Member shall have one vote for every complete multiple of 500 International J/24's in excess of the requirement of Section 9.2.2.
- 9.3 Intentionally omitted.
- 9.4 No NJCA shall cast more than one third of the total number of votes represented at the start of any meeting.
- 9.5 The Council shall have the power to select any person or entity to assist it whether a member or not, but such member shall have no vote on the Council.
- 9.6 At meetings of the Council, five members shall form a quorum.
- 9.7 In the case of retirement or replacement of an NJCA appointed Council member, the NJCA may appoint a substitute provided that person is a member of that NJCA.
- 9.8 If a Member is unable to attend a meeting, the NJCA may appoint a substitute for that meeting only. Such designations shall be in writing and received by the Executive Director of the IJCA prior to the meeting.
- 9.9 Annual Meeting of the Council.**
At its annual meeting, the Council shall:
- 9.9.1 In even years, elect one of its Active NJCA appointed members or any Full Member, in good standing, of an Active NJCA to act as Chairman of the IJCA for a period of two years and elect at least two members of the Technical Committee for a period of three years in accordance with Sections 11.1 and 11.2.
- 9.9.2 In even years, elect one of its Active NJCA appointed members or any Full Member, in good standing, of an Active NJCA to act as ViceChairman for a period of two years.
- 9.9.3 Appoint a Secretary who shall keep correct minutes of all Council meetings together with the IJCA Class Register and be responsible for communicating the decisions of the Council to all Members.
- 9.9.4 In odd years, elect at least two members of the Technical Committee for a period of three years in accordance with Sections 11.1 and 11.2., and elect one of its Active NJCA appointed members or any Full Member, in good standing, of an Active NJCA to act as Finance Chairman for a period of two years. The primary responsibility of the Finance Chair is to be the liaison between the Executive Committee and the Executive Director assist in the preparation of the annual budget, and to monitor any budget variances.

- 9.9.5 Appoint a qualified auditor who shall examine the correctness of the accounts and review the annual financial statement.
- 9.9.6 Establish the guidelines to be followed by the Executive Committee in selecting the location and dates for future World and Continental Championships.
- 9.9.7 An NJCA not represented at a Council meeting may assign a proxy to any other NJCA, that is represented so that it can vote on its behalf. This proxy must be in writing and received by mail, telex, fax or electronic mail, by the representative and the Executive Director of the IJCA no later than seven (7) days prior to the meeting.

9.10 VOTING, MOTIONS AND RESOLUTIONS

- 9.10.1 Decisions of the Council shall be taken by a simple majority of votes cast. A two-thirds majority is required to make changes to the IJCA Constitution.
- 9.10.2 Substantive motions (other than amendments thereto) to be voted upon at a Council Meeting must be received by the Secretary and the Executive Committee at least 4 weeks before the date of the meeting.
- 9.10.3 The Executive Committee may, from time to time, enact By-Laws governing the operation of various committees, the day to day activities of the IJCA and any individuals appointed to perform acts on behalf of the Executive Committee. These By-Laws are separate from and do not form part of the IJCA Constitution.
- 9.10.4 Any such By-Law must be submitted to the World Council for approval at the next Annual World Council meeting. Approval shall be by simple majority vote.

10. EXECUTIVE COMMITTEE

- 10.1 The Executive Committee shall consist of the Chairman and Vice Chairman of the Council, the immediate Past Chairman of the Council, the Chairman of the Technical Committee, the Chairman of the Finance Committee, and three other council members (two of whom shall be elected by the World Council each year, and one of whom shall be the NJCA representative of the country hosting the next World Championship). The immediate Past Chairman is a non-voting member of the Executive Committee.
- 10.2 At meetings of the Executive Committee, three shall form a quorum.
- 10.3 The Executive Committee may fill any casual vacancies among the officers and any persons so appointed shall hold office until the next annual meeting of the Committee.
- 10.4 The Executive Committee may appoint such agents and attorneys with such powers and to perform such acts and duties on behalf of the Council as the Executive Committee may determine.
 - 10.4.1 The Executive Committee shall appoint an Executive Director and shall set terms of compensation and remuneration for the Executive Director. The Executive Director shall report to the IJCA Chairman and Executive Committee as required herein.

- 10.4.2 The duties of the Executive Director are to maintain the files and correspondence of the IJCA, to edit and have published an annual publication of the Class (International J/24), to act as Treasurer of the Class and other such duties as the Executive Committee may from time to time prescribe.
- 10.4.3 The Executive Director shall not serve as a voting member of the Executive Committee of World Council.
- 10.5 The Executive Committee shall have the power to appoint other committees that shall have and may exercise such authority of the Executive Committee, as it shall prescribe. Such appointments shall be ratified at the next meeting of the World Council.

10.6 Accounts

- 10.6.1 The Executive Director of the IJCA shall cause accounts to be kept giving full particulars of:
- 10.6.1.1 All amounts of money, assets, liabilities of the IJCA.
- 10.6.1.2 All amounts of money received and expended by the IJCA, and a detailed description of such receipts and expenditures.
- 10.6.2 A financial statement shall be presented to all Members at each Annual Meeting of the Council, duly audited.
- 10.6.3 Payments and receipts of money shall be validated by the signature of the Treasurer or his deputy as appointed by the Executive Committee.
- 10.6.4 A budget for the coming year shall be presented to all members for approval at each annual meeting. Payments exceeding the budget adopted by the Council require prior Executive Committee approval. The Executive Committee may amend the budget as required to run the daytoday affairs of the IJCA.
- 10.6.5 The fiscal year of the IJCA shall be October 1 through September 30th.

11. TECHNICAL COMMITTEE

- 11.1 The Technical Committee shall be composed of experienced sailors who have been nominated by their NJCA; who have demonstrated excellent knowledge and understanding of the One Design aspect of the J/24 as was intended by the Designer and who have extensive measurement experience. The Committee shall be comprised of the Designer or his appointee, and should have six members which reflect the international membership of the class..
- 11.2 The Technical Committee, with the exception of the designer or his appointee, shall be elected by the World Council for three year terms; at least two of its members being elected each year and operate as an advisory committee to the Executive Committee..
- 11.3 The Technical Committee shall select one of its members to serve as Chairman for an annual term.

11.4 The Technical Committee shall carry out all duties as set out in the IJCA By-Laws and any duty that may be assigned time to time by the Executive Committee.

12. PROTECTION OF ONE DESIGN

12.1 Tight one design control of the International J/24 Class shall be maintained throughout the world by:

12.1.1 Selecting licensed builders with the cooperation of NAs and potential owners.

12.1.2 Enlisting the aid of ISAF to arbitrate disputes between Copyright Holder and/ or Licensed Builder and/or IJCA Members involving Class Rules, Building Specifications or Measurements.

12.1.3 Retaining the authority to make changes that might affect current or future yacht performance within the IJCA. Such factors are later outlined as "Speed Producing Factors."

12.1.4 Except in case of emergency, Class Rule changes shall occur periodically.

13 MEASUREMENT CERTIFICATES

13.1 No yacht shall be entered in the IJCA Class Register as a J/24 unless the yacht is produced by a licensed builder in accordance with Class Rules and so certified in PART B of the Measurement Certificate.

13.2 The NJCAs shall keep a Class Register, as shall the IJCA.

13.3 A Certificate shall be obtained from the NA or NJCA upon application by a new owner and presentation of two copies of the Measurement form, received from the builder, with PART A properly completed by the owner, PART B and PART C completed by the licensed builder, and PART D properly completed by an official Class Measurer.

13.4 No yacht shall race as a International J/24 unless PART D "Yacht Measurements" has been completed by an official measurer who has signed the Declaration and unless its sails have been measured, stamped and initialed by an official measurer.

13.5 Measurement Certificates shall remain valid only as long as the yacht continues to comply with the Class Rules.

13.6 Change of ownership shall invalidate the Certificate. It shall be the responsibility of the new owner to obtain a new Certificate.

13.7 Acceptance of a Certificate by an owner shall ipso facto render him subject to the jurisdiction of the IJCA or the Council in any matter pertaining to this Constitution.

13.8 The International J/24 Class Rules and the International J/24 Measurement Certificate annexed hereto are incorporated herein as a ByLaw of this Constitution.

14. CHANGES IN INTERNATIONAL J/24 CLASS RULES (or MEASUREMENT CERTIFICATE)

- 14.1 Changes to Class Rules may be proposed to the Executive Committee by Active Members, by a Licensed Builder, or by the ISAF.
- 14.2 The proposed changes will be reviewed by the Technical Committee, which will formulate a resolution for review by the Executive Committee.
- 14.3 The Executive Committee may elect one of two methods of approval:
 - 14.3.1 A vote of the World Council Members attending the Annual General Meeting held in even numbered years prior to the submission and approval by the ISAF.
 - 14.3.2 A vote of the World Council Members in writing after presenting the resolution/motion in writing by mail, telex, fax or electronic mail, one year prior to the submission and approval by the ISAF.
- 14.4 If then approved by the ISAF, notification of such changes shall be communicated to the Members by the Executive Director within 7 days.
- 14.5 Approved changes shall apply to all International events occurring on or after March 1 of the year following approval by the ISAF, or earlier if deemed appropriate by the Executive Committee.

15. CHANGES IN BUILDING SPECIFICATIONS

- 15.1 Changes in Building Specifications may be proposed to the Executive Committee by Active Members. If such changes are deemed by the Technical Committee and/or the Copyright Holder to affect the speed of the yacht, the approval process will be as in paragraph 14.
- 15.2 Those factors influencing the speed of the yacht are defined as "Speed Producing Factors" and are outlined below:
 - 15.2.1 The shape, dimensions, weight, distribution of weight, and rigidity (stiffness of bending moments) of the hull, keel, rudder, mast and boom.
 - 15.2.2 The weight and distribution of weight of the deck.
- 15.3 Changes to Building Specifications may be made by Licensed Builders with the prior written approval of the Copyright Holder and Designer, with ISAF approval, providing such changes relate to:
 - 15.3.1 Improving the quality of the finish or interior appointments.
 - 15.3.2 Substitution of construction materials or hardware of equal or better quality and operation.
 - 15.3.3 Relocation of fittings or hardware, not otherwise restricted by Class Rules, to improve or facilitate the livability, durability or safety of the yacht.
 - 15.3.4 Revision of the moulding techniques or methods of construction provided that no alteration is made in the Speed Producing Factors as defined in paragraph 15.2.